



# CAREER AND PLACEMENT CELL

## INDIAN INSTITUTE OF TECHNOLOGY MANDI

### Mandi – 175075

Institute URL: [www.iitmandi.ac.in](http://www.iitmandi.ac.in)

Placement URL: <https://research.iitmandi.ac.in/main/placements/index.php>

Email: [placement@iitmandi.ac.in](mailto:placement@iitmandi.ac.in), [advisorcnp@iitmandi.ac.in](mailto:advisorcnp@iitmandi.ac.in)

Tel: 01905-267005/267006

#### INTERNSHIP NOTIFICATION FORM

Please Refer the Following Guideline and Policy	
All IITs Placement Committee (AIPC) Guidelines	<a href="#">Link</a>
Internship Policy	<a href="#">Link</a>
Guidelines of AIPC regarding action to be taken for different violations	<a href="#">Link</a>

\*Tick & Fill, as appropriate

Company Details			
Name of the Organization			
Social Media Page Link			
Established in the year		Company Turnover for NIRF purpose	
Company Size			
Are you a part of Great Place to Work or any other such Ranking Survey			
Brief profile of the Company:			

*Category				*Sector					
Private	<input type="checkbox"/>	MNC (Indian Origin)	<input type="checkbox"/>	Core Engg	<input type="checkbox"/>	Consulting	<input type="checkbox"/>	Oil and Gas	<input type="checkbox"/>
Govt.	<input type="checkbox"/>	MNC (Foreign Origin)	<input type="checkbox"/>	Networking	<input type="checkbox"/>	Data Science	<input type="checkbox"/>	Construction / Infrastructure	<input type="checkbox"/>
PSU	<input type="checkbox"/>	NGO	<input type="checkbox"/>	Finance	<input type="checkbox"/>	Design	<input type="checkbox"/>	Trading	<input type="checkbox"/>
STARTUP	<input type="checkbox"/>	Others	<input type="checkbox"/>	Software	<input type="checkbox"/>	Academics	<input type="checkbox"/>	Cybersecurity	<input type="checkbox"/>
If MNC, Location and Head office of the parent company				Management	<input type="checkbox"/>	Automobile	<input type="checkbox"/>	Health Care	<input type="checkbox"/>
				R&D	<input type="checkbox"/>	Marketing	<input type="checkbox"/>	Teaching & Research	<input type="checkbox"/>
				Educational	<input type="checkbox"/>	Analytics	<input type="checkbox"/>	Embedded Sys.	<input type="checkbox"/>
				FMCG	<input type="checkbox"/>	Media	<input type="checkbox"/>	E-Commerce	<input type="checkbox"/>
If other, please specify				Others(if other, please specify)					

Contact Person Details (Mandatory)			
Particulars	Functional Head of the Division	Head of HR	Contact Person
Name			
Designation			
Direct Telephone No./Mobile (Mandatory)			
Email (Mandatory)			
Fax			
Address			

Logistics Requirements	
Number of rooms required for the selection process	

Other requirements (if any)	
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Internship Profile Details	
Internship Designation/Position Offered	
Internship Description	
No. of Vacancies (approximate)	
Place of Work	
Number of working weekdays	
Please attach IP & Copyright Sharing Norms of the company, if applicable (optional)	
Remote Work policy (if any)	
Release date of offer letter	
Preferred period of Internship	

Eligibility Criteria						
	B.Tech. (4 year)	Integrated course B.Tech-M.Tech Bio engineering(5 year)	M.Tech./ M.Sc. / MA(2 year)	M.B.A.	M.Tech(R)	Ph.D.
Min. CGPA (on 10)						
Backlog Eligibility (Yes/No)						
If yes, provide the number of backlogs allowed						
Age Limits (if any)						

Program Details

Please tick mark or highlight the required degree and discipline in which you are interested to recruit

Disciplines	B.Tech./ Double Major	M.Tech.	M.Tech(R)[1] & PhD [2]			MBA	M.Sc.	M.A.
			1	2				
Computer Science	<input type="checkbox"/> Computer Science Engineering (CSE)	<input type="checkbox"/> Computer Science & Engineering (CSE)	<input type="checkbox"/>	<input type="checkbox"/>	Systems Engineering and Theoretical CS			
	<input type="checkbox"/> Data Science Engineering (DSE)		<input type="checkbox"/>	<input type="checkbox"/>	Intelligent Systems			
Electronics and Communication		<input type="checkbox"/> VLSI	<input type="checkbox"/>	<input type="checkbox"/>	Communications and Signal Processing			
			<input type="checkbox"/>	<input type="checkbox"/>	Microelectronics and VLSI			
Electrical Engineering	<input type="checkbox"/> Electrical Engineering (EE)	<input type="checkbox"/> Power Electronic Devices (PED)	<input type="checkbox"/>	<input type="checkbox"/>	Power Engineering			
	<input type="checkbox"/> VLSI & Microelectronics		<input type="checkbox"/>	<input type="checkbox"/>	Control and Automation			
Mechanical and Materials Engineering	<input type="checkbox"/> Mechanical Engineering (ME)		<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Design			
			<input type="checkbox"/>	<input type="checkbox"/>	Fluid Thermal			
			<input type="checkbox"/>	<input type="checkbox"/>	Manufacturing			
			<input type="checkbox"/>	<input type="checkbox"/>	Robotics			
			<input type="checkbox"/>	<input type="checkbox"/>	Materials Engineering			
	<input type="checkbox"/> GE (General Engineering)		<input type="checkbox"/>	<input type="checkbox"/>	Materials Science			

Civil and Environmental Engineering	<input type="checkbox"/> CE	<input type="checkbox"/> STE	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Geotechnology Structural Engineering Environmental Engineering Remote Sensing & GIS Water Resources Engineering		
Biosciences and Bioengineering	<input type="checkbox"/> Bioengineering	<input type="checkbox"/> Biotechnology	--	<input type="checkbox"/>	Bio Science & Engineering		
Physical Sciences	<input type="checkbox"/> Engineering Physics		--	<input type="checkbox"/>	Physical Sciences	<input type="checkbox"/> Physics	
Mathematical and Statistical Sciences	<input type="checkbox"/> Mathematics & Computing		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>  <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>  <input type="checkbox"/> <input type="checkbox"/>	Machine Learning Data Analytics Computational Finance Interdisciplinary areas: (Differential Equations, Deep Learning, Control Problems) Mathematics Statistics	<input type="checkbox"/> Applied Mathematics & Computing	
Chemical Sciences	<input type="checkbox"/> BS (Bachelor of Science)		--	<input type="checkbox"/>	Chemical Sciences	<input type="checkbox"/> Chemistry	
Management						<input type="checkbox"/> DS & AI	
Humanities and Social Sciences			--	<input type="checkbox"/>	Humanities & Social Sciences		<input type="checkbox"/> Development Studies
IKSHMA Centre			<input type="checkbox"/>	--	Indian Knowledge Systems		<input type="checkbox"/> IKS (Indian Knowledge System)
AI and Robotics Centre			<input type="checkbox"/>	--	AI and Robotics		

Stipend Details (Please fill all the details )						
Programmes	Stipend (per month) (In INR)	Stipend (per month) In Foreign currency	Accommodation provided / Trip Fare	PPO provision on Performance		Tentative CTC for PPO Select
				Yes	No	
B.Tech.						
Integrated Dual Degree/Double major						
M.Tech.						
Integrated PhD						
M.Tech						
M.Sc.						
MA Development Studies						
M.B.A.						
Ph.D.						

Same stipend for the same job profile and role should be offered across all IITs

- Note: 1. Tentative date of confirming of PPOs (not later than 15th September, as per AIPC policy).  
2. Any other perks/ benefits/ components company wants to declare:

Selection Procedure										
Offline			<input type="checkbox"/>	Online			<input type="checkbox"/>	Cut off		
*If online, kindly mention the method: If offline, kindly mention the location: Others (if other, please specify) *Example: Skype/WebEx/Video Conferencing etc										
Short list from Resume					<input type="checkbox"/>	Group Discussion				<input type="checkbox"/>
TEST				INTERVIEWS						
Aptitude	<input type="checkbox"/>	Duration		HR	<input type="checkbox"/>	Duration	No. of Rounds			
Technical	<input type="checkbox"/>			Technical	<input type="checkbox"/>					
Assignment	<input type="checkbox"/>			Others						

- Note:**
- Recommended to keep students on the Waitlist in addition to your final selection, keeping in mind that some hires might opt for other offers or higher studies.
  - The offer letter should be released within 60 days of result declaration. It must contain Date of Joining, Location, detailed breakup of stipend based on the filled in the SIF. Under any circumstances, the offer letter should not be delayed beyond March.

Kindly note that IIT Mandi has maintained a high rank in many surveys done by many organizations, wherein several departments have achieved the best positions nationally and internationally as well. The recognition could not have been possible without your support. We are once again striving to strengthen our position in Rankings wherein, a team of survey ranking committee may contact you to ask some queries along with others like:

- To nominate up to 10 institutions that they rate as being the best for producing graduates.
- To nominate up to 30 international institutions outside of their country/territory of knowledge that they rate as being the best for producing graduates.

I am sure your response will support us and request you to please respond as and when contacted.

### Declaration

- We have gone through the AIPC guidelines thoroughly and agree to abide by the guidelines during the entire process of placement/internship activities. In case of violation of guidelines by us, we understand that an appropriate action may be taken on us as per AIPC guidelines (click here to know the guidelines of AIPC regarding action to be taken for different violations).
- We declare that we would be providing the shortlisting criteria along with the CV-shortlisted and/or Test-shortlisted candidates. We also assure that the details of final shortlisted candidates will be provided within the 24 to 48 hours after the written test.
- The information related to various job/intern profiles posted by us is verified and correct to the best of our knowledge, and the company will abide by the terms and conditions as outlined in these job/intern profiles posted while making the offers. No new clauses/ changes would be added/made in the final offer rolled out to the candidates selected on the profile(s). All details have already been outlined in the Job/ Internship Notification Forms. In the event of any discrepancy in the final offers, the company may be subject to appropriate actions in accordance with the placement/internship policy of the IIT Mandi and AIPC guidelines.
- We consent to sharing of company name, logo and email with national ranking agencies and government directives, and to listing company names in social media platforms and press/media.

Date:

Signature  
(Please affix the Digital Signature)

Note:

- i) Please select eligible academic programmes as per your requirement.
- ii) Please visit the website for AIPC (All IITs Placement Committee) guidelines.
- ii) All mails and correspondence should be addressed to:

<b>Dr. Rahul Shrestha</b> <b>Faculty Advisor Training and Internship</b> <b>Career and Placement Cell</b> <b>Indian Institute of Technology Mandi</b> <b>Mandi – 175075</b>	<b>Office</b>     <b>Email</b>	<b>01905-267005/267006</b>    <b>placement@iitmandi.ac.in</b> <b>advisorcnp@iitmandi.ac.in</b> <b>advisor_tni@iitmandi.ac.in</b>
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